



Coastal Bend College and Texas A&M University-Kingsville Memorandum of Understanding

Introduction

Coastal Bend College wishes to partner with transfer institutions interested in ensuring students take the maximum courses possible prior to transfer with all college-level courses earned counting toward their intended field of study or major at the four-year college or university. This Memorandum of Understanding (MOU) formally recognizes that Coastal Bend College herein after referred to as CBC and Texas A&M University-Kingsville herein referred to as TAMUK, are proactive educational partners, committed to providing greater education opportunities and services for students transferring between institutions. CBC, located in Beeville, Alice, Kingsville, and Pleasanton is a public, two-year college accredited by the Southern Association of Colleges and Schools and Texas A&M University-Kingsville, located in Kingsville, TX, is accredited by Southern Association of Colleges and Schools. This commitment strongly supports the concept of seamless transfer that embraces the principle that transfer students should not be required to repeat courses already successfully completed. Both institutions share a common interest in expanding the availability of quality higher education. Each institution, furthermore, is dedicated to serving students from all walks of life, regardless of race, ethnicity, religion, sex, disability, color, age, marital status, national origin or other non-merit factors.

Purpose

The purpose of this MOU is to formalize a partnership to assist students to achieve both associate and baccalaureate completion. This agreement enables CBC students who transfer to TAMUK to have the college-level credits earned apply, to the greatest extent possible, toward their intended field of study or major, resulting in degree completion and successful employment.

Transfer Equivalency Guides (Program Maps)

In collaboration with Coastal Bend College, Texas A&M University-Kingsville will provide appropriate transfer equivalency guides (program maps) to identify all freshman and sophomore level courses required for specific baccalaureate degrees. This will ensure maximum transferability of courses with the intent that courses taken at CBC will count toward degree requirements. Where applicable, Texas A&M University-Kingsville will encourage students to complete an Associate degree at CBC before transfer. If the program map does not meet Associate Degree requirements, both partners agree that the student should transfer and achieve the Associate degree through reverse transfer.

At Texas A&M University-Kingsville, the maximum number of transfer credits that will be applied toward a baccalaureate degree varies by program. Where program maps include greater than 60 credit hours, the student is encouraged to earn the maximum allowable hours before transfer.

TAMUK will notify CBC of any changes to degree requirements annually and vice versa for CBC to TAMUK.

Bridge to Transfer

By the completion of 42 college-level hours, CBC students will declare the college/university to which they intend to transfer. Upon receiving notice of intent to transfer, TAMUK's and CBC's advising/mentoring teams will work together to actively engage the student to support successful completion of the Program Map courses and prepare for transfer.

CBC and TAMUK agree to provide direct links between their institutional Web sites indicating the existence of this Agreement. Official lists of program maps (AA, AAT, AS, and AAS) approved by both CBC and TAMUK will be made available at both institutions.

Transfer of Courses

Core Curriculum:

Completion of the CBC Core Curriculum will transfer as a block and will satisfy the Texas 42-hour core general education requirements at TAMUK. If any courses are preferred or required for specific baccalaureate degrees, the courses will be indicated as such in the program maps. In cases where there is not an equivalent course at TAMUK, the course will be transferred as an elective and applied to the relevant core requirement.

Workforce Courses:

Workforce education courses (WECM) are not automatically accepted by TAMUK. It will be up to the department to accept the course along with a substantiation form (which is on the website).

Transfer Admissions Requirements

Upon completion of a program map, CBC College students will go through TAMUK's transfer process and therefore must meet all applicable requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, along with any revisions thereof that apply to all students from that institution. Texas A&M University-Kingsville will apply the program map applicable in the year the student enters Coastal Bend College in compliance with Texas Administrative Code Title 19, Part 1, Subchapter B, Rule 4.25.g.

Students with a minimum cumulative GPA of 2.0 or minimum 2.5 GPA for the College of Engineering and any additional admission requirements entering under the terms of this agreement are guaranteed admission into the university. Students who have completed the program map requirements with the minimum cumulative GPA required for entry into the intended field of study or major plus any other admission requirements will be accepted into the program, subject to capacity availability.

Coastal Bend College Associate in Applied Science (AAS) Degree

The Associate in Applied Science (AAS) Degree represents the attainment of depth of technical competency in identified occupational areas. Students transferring an AAS degree to TAMUK will have achieved competency in many areas generally considered to be upper division. However, some courses in the area of general education may still need to be earned. Texas A&M University-Kingsville will provide program maps that maximize the AAS course requirements and will bridge the two institutions as the student completes the Program Map courses and prepares for transfer.

Provision for Student Financial Assistance

CBC and TAMUK understand that all rules and regulations regarding the administration of Federal Title IV Student Financial Aid apply to students who may wish to attend both institutions simultaneously. A consortium agreement must be obtained by the student from the Financial Aid Office of their primary "home" institution and submitted to the Financial Aid Office of the "host" institution for completion.

Provision for Campus Visits/Transfer Fairs

TAMUK will be offered many options designed to recruit students and alumni. Opportunities include but are not limited to: transfer fairs, campus visits, events posting, and university-specific fairs. Information sessions and Advisors will be available on campus by appointment for transfer planning.

Any marketing or advising materials developed by TAMUK will adhere to the terms of this MOU.

Provision for Partnership Publications

CBC grants permission to TAMUK, and TAMUK grants permission to CBC to use, display, reproduce, and publish each other's trademarks and logos as an institutional partner on the CBC and TAMUK websites, cobranded web portals, in-print publications, and joint press releases. Each institution will have the opportunity to review publications before they are published.

Provision for Information Sharing

TAMUK will report annually on the enrollment and academic progress of CBC transfer students. The report would include the number of students and a breakdown of GPA for CBC students as compared to other transfer students. The information shall be furnished within the provisions of the Family Educational Rights and Privacy Act. The data may be incorporated into the CBC institutional effectiveness studies.

Provision for Regulatory Compliance

CBC and TAMUK will cooperate to ensure that all federal regulations related to the Americans with Disabilities Act, Section 504 of the Rehabilitation Act, and Title IX are met and will communicate any issues regarding behavioral and/or conduct issues that may impact the successful completion of the program.

CBC and TAMUK are equal opportunity institutions, and shall not discriminate unlawfully against any student, applicant, or employee, nor shall it deny the benefits provided its own degree seeking student to any other person on the basis of race, color, national origin, ancestry, disability, marital status, age or gender.

Reverse Transfer

"Reverse Transfer" allow students to transfer course work from Texas A&M University-Kingsville back to Coastal Bend College to complete requirements for the associate degree. This program is specifically designed to allow students to receive the advantages pursuant to completion of the associate degree when they leave Coastal Bend College prior to degree completion. Texas A&M University-Kingsville and Coastal Bend College will develop a reverse transfer process to provide students with the opportunity to complete the associate's degree while working on their Texas A&M University-Kingsville bachelor's degree. Student records will be exchanged between

Texas A&M University-Kingsville and Coastal Bend College for this purpose, strictly adhering to all privacy regulations and ensuring compliance with House Bill 3025.

Any student who transfers from a two year degree awarding institution to another Texas public college or university, has completed 25% of the Associate degree (usually 15 college-level credit hours) and has subsequently earned credits at the transfer institution may qualify for an Associate's Degree at the two year institution.

Earned hours must include the courses required by the Texas Higher Education Act as set forth in Subchapter F, sections 51.301 and 51.302 (six [6] semester hours in U.S./Texas government and six [6] hours in U.S./Texas history).

Reverse Transfer Guidelines

1. Transcripts must be identified as a Reverse Transfer. "Reverse Transfer" can be indicated in the address line of the receiving institution (ATTN: Reverse Transcript Office)
2. Student Information
 - a. Student's name
 - b. Student's current address
 - c. Student's current email
 - d. Student's date of birth (DOB)
3. Sending Institution Contact Information
 - a. Name (Point of Contact)
 - b. Title
 - c. Telephone number
 - d. Email address
4. Send student information and point of contact information to:

Coastal Bend College Point of Contact:

Candy Fuller
Director of Admissions / Registrar
361-354-2251
fuller_c@coastalbend.edu

Longevity of the Agreement

This agreement will commence with the start of the Fall semester 2019 for a period of three years. It will terminate with the start of the Fall semester 2022 unless it is renewed.

The agreement may be terminated by either institution by submitting written notice of the intent to terminate. The termination notice must be submitted at least one year prior to the start of the date the termination is to become effective.

In the event this agreement is terminated, both parties agree to make every effort to protect individual students who are already part of the program.

This framework of cooperation is agreed to between CBC and TAMUK.

Contact Information at:

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and Student Success
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Texas A&M University-Kingsville
Tara Schulze
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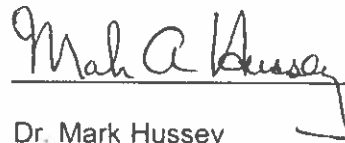
Coastal Bend College

Texas A&M University-Kingsville:

 10/25/19

Dr. Carry DeAtley
Interim President
Vice-President of Instruction
and Economic Development

Date

 11-7-2019

Dr. Mark Hussey
President, Texas A&M University-Kingsville

Date